



- QR-1 Packing Slip** - Packing slip to be provided with order.
- QR-2 C of C** - Certificate of Compliance (C of C) that the supplied good or service meets the required specifications called out on the Purchase Order IAW the drawing or part number. The C of C as a minimum must include Purchase order number, part number, revision, serial number (if applicable), lot or batch number (if applicable) and quantity.
- QR-3 Standard Inspection** - Acknowledgement of dimensional verification. Actual dimensions required on any detail with a tolerance of +/- .003 or tighter.
- QR-4 Test Data** - Test data verifying product performance to specifications on OEM or BTP drawings.
- QR-5 ESD Packaging** - for static sensitive items, shall be packaged and marked in accordance with ANSI/ESD S20.20.
- QR-6A Manufacturer certification** – Distributer in addition to their own certificate of conformance shall include the certificate of conformance of the manufacturer for the items on the purchase order
- QR-6B Raw Material certifications** – Supplier shall supply the Mfg./Mill certificate of Compliance for all raw material including, test reports, shipping reports or certifications to show clear traceability to the manufacturing lot, heat or batch number
- QR-6C Process Certification** – Any process performed, such as plating, painting, welding, etc. needs a certificate that calls out as a minimum, Purchase order number, part number, revision, quantity, serial number (if applicable), Process name, specification, type, class, method etc. as applicable
- QR-7 First Article Inspection** – Supplier to perform First Article Verification (FAV) on the first item of the quantity on order. Item has to be inspected and documented to AS9102 Aerospace First Article Inspection Requirements. Completed AS9102 forms 1, 2 and 3 are required to accompany the part in addition to C of C's for all part's material and processes needed to produce the part and part has to be special marked as the FAV piece.
- QR-8 DFAR 252-225-7009** Specialty Metals (replaced 252-225-7014 Alt 1) Certificate of Compliance must state the material meet requirements of this standard.
- QR-9 DFAR 252-225-7016** Certification has to state that Roller and Ball Bearings comply with this DFAR standard.
- QR-10 UID Labels** - These items have to be marked in accordance with MIL-STD-130 and DFAR 252.211-7003 using construct 2.
- QR-11 FAR 52-245-2** - Government Property shipped to you under this P.O. has to be inventoried in accordance with FAR 52.245-2 and requires a DD1149 when shipped back to us. BTP has the right to enquire status on the property in your care and can visit your facility for inspection.
- QR-12 Customer Source Inspection** - A BTP representative is required to inspect the product on order before shipping, notify BTP Systems when the product is ready for inspection.
- QR-13 Government Source Inspection** - Government inspection is required prior to shipment, notify BTP Systems when the product is ready for inspection.
- QR-14 Dimensional Verification** – Provide a 100% dimensional data report which includes at a minimum the following information: Part number, revision and description of part inspected, locations of measured requirements on the print, specifications with tolerances for each measured requirement, result of measurement, instrument used for measurement

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	AS2018-002 (A)	Jan 8, 2018	Add new requirements 18-22 to cover customer call outs on contracts

- QR-15 – Mercury Free** – Mercury free statement has to be provided with certificate of compliance, verifying that all materials delivered against this order do not contain and have not come in contact with Mercury (Hg) or Mercury compounds.
- QR-16 - Counterfeit Parts** - In order to mitigate the possibility of the use of a counterfeit part; supplier shall only purchase authentic parts/components directly from the Original Equipment Manufacturer (OEM)/Original Component Manufacturer (OCM) or through the OEM/OCM authorized distribution chain, reference SAE AS5553. If the part/component can no longer be purchased directly from the OEM/OCM or a first-tier OEM/OCM authorized distributor, please notify BTP Systems.
- QR-17 - Retention of Records** – The supplier is required to keep all records for the part(s) purchased under this purchase order for the next 7 years, unless otherwise stated on the purchase order.
- QR-18 – Supplier Change Request/Notification** – The supplier shall ensure that no changes in material, processes, procedures, design are made without the approval of BTP Systems. The supplier shall submit a written request To BTP Systems QA department and only proceed if they receive written permission. The supplier will not be compensated in any form for any unauthorized changes made to the product
- QR-19 – QR Flowdown** – Suppliers shall flow down all applicable requirements of the purchase order to their suppliers to Insure conformance with all specifications, drawings, and other requirements called out in the purchase order from BTP Systems.
- QR-20 – Right to Audit** – BTP Systems and its customers reserves the right to audit suppliers during the execution of this purchase order
- QR-21 – Nonconforming Material Control** – The supplier shall have a documented internal system or process that Includes provisions to identify, segregate and control nonconforming material to ensure the supplier does not Ship nonconforming material to BTP Systems
- QR-22 – Foreign Object Damage (FOD) prevention** – The supplier shall reduce FOD by using standard NAS412 as a guideline

The following requirements are for BTP internal use only

- P1** Additional Processing required
- P2** Engineering Parts only – Do not enter into Inventory System
- P3** Items to be delivered to customer (list name of customer)
- P4** BTP Incoming Inspection required
- P5** Enter these items into NUWC Inventory System “COLTS”

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